

Editing pages is the most important feature of the Wiki. The edit screen allows you to edit a page, preview the page as many times as you want and then save it. To edit pages you use a special syntax common to many Wiki systems that is called The Wiki Tag System , this will allow you to use bold text, italics, images and many other things in your pages. If you have the permission you may also use regular HTML code in your Wiki pages thus permitting a page to be anything you want to be. IF you have permission to use HTML you should be able to see a checkbox labeled Allow HTML at the bottom of the page. The checkbox is enabled by default, if you uncheck it then HTML tags will be removed when saving the page.

Remember that you can edit a page by doubleclicking on the page.  
The edit screen

### ***insert graphic***

The edit screen is large so will describe each section as follow:

Quicklinks

### ***insert graphic***

This links can be used to add special markup at the end of the page being edited. Unfortunately there's no way to insert markup at the cursor position so look for something added at the end of the page when clicking here.

Categorization

### ***insert graphic***

This link can be used to categorize a page when the page is being edited. Click on show categories to display the box to add the page to categories.

### ***insert graphic***

This is the box that can be used to categorize the page select the categories where the page should be and remember to click the categorize this object checkbox. The admin categories link takes you to the admin categories screen where new categories can be added.

Apply template

### ***insert graphic***

This part of the edit screen can be used to apply a template to the page. Note that the page content will be replaced completely by the template.

Templates can be defined using the admin content templates feature.

Description and edit

### ***insert graphic***

This section is used to edit the page description and the page content.

Footnotes

### ***insert graphic***

Footnotes are personal notes for the user about the page, footnotes are displayed only if the content is

non-empty and only to the user that created the footnotes. To remove footnotes simply remove the text from the footnotes box of the page. To add footnotes just type some text.

Comment

### ***insert graphic***

The comment is information about what was done when editing the page, a sort of log of page editions.

Allow HTML

### **'insert graphic'**

If enabled then HTML is allowed in the page if not all the HTML markup will be removed.

Spellcheck

### ***insert graphic***

If enabled the page will be spellchecked and errors will be displayed in red when previewing the page.

Import and Export Page

### ***insert graphic***

This section can be used to replace the page by an imported page. Or to export all versions of this page to a text file. Note that if you want to export only the last version (current version) of the page the export button at the page bar should be used.

When importing versions in the imported dump will be added to the page history, old versions won't be lost. The last version in the imported dump will be made the current page version.

Upload picture

### ***insert graphic***

This box can be used to quickly add a picture to a Wiki page, the picture will be uploaded to `img/wiki_up` and displayed in the page using the tag. By default pictures are added at the bottom of the page and you can then move the picture to any place in the page by moving the tag inserted for the picture. Use unique names that you can remember to prevent other users from overwriting your pictures. Once a picture is uploaded it can be used in more than one page just by copying the tag auto-inserted by tiki when uploading a picture.

Try it out

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[please link to the live Feature on tikiwiki.org](#)

Notes

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This page is for the latest released stable version or release candidate(not stuff in CVS).

[Knowledgebase](#) / [tutorial](#) / [FAQ](#) / [How-to](#)

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TikiTeam

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Who is working here generally? [Link UserPage](#).

For more information

WikiEditing

WikiEditingDev

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