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The most important part of Tiki administration is understanding the permission system used by Tiki. Basically the rules are:

- Administrators can create and edit groups.
- Users can be assigned to one or several groups.
- Permissions are assigned to groups, NOT users.

There are two pre-defined groups:

- Anonymous : Users that are not logged automatically belong to the anonymous group.
- Registered group: Users logged in automatically belong to this group.

Tiki has the option to allow users to register themselves using the application or not, so registered users can or can't be trusted depending on that setting.

Note: When changing permissions you must refresh the page to see the updated permission list.

User administration

The user administration screen allows you to administer users. You can create new users (useful if users can't register themselves), remove users and assign groups to a particular user. You can find users by login name using the find button at the top of the listing (it will act as a filter).

Add a new user

User:

Pass:

Again:

Email:

Batch upload (CSV file):

Browse...

Overwrite:

☒

Add

[Generate a password](#)

Users

Find

find

Number of displayed rows

10

Name	Email	Last login	Groups	Action
rotogravure	blorp@bleeple.org	Tuesday 12 August 2003 [11:34:12 pm]	Registered (x) Anonymous	delete assign group view info
jbutler	dood@doorfus.org	Monday 18 August 2003 [08:59:43 pm]	Registered (x) Anonymous	delete assign group view info
admin	snort@sneeze.net	Tuesday 19 August 2003 [08:28:09 am]	Anonymous	assign group view info

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Group administration

The group administration screen is similar.

Make sure you click create group! The interface is deceptive, you may in fact just be editing the same group over and over again.

Add New Group

Group:

Desc:

Include:

Registered
Anonymous

Add

List of existing groups

Find

find

name	desc	Includes	Permissions	action
Registered	Users logged into the system			delete assign perms edit
Anonymous	Public users not logged			assign perms edit

You can create groups, delete groups, find groups by name/description, and you can assign permissions to a particular group by clicking `assign_perms` in the row of the group. Note that by default the Registered and Anonymous groups are predefined.

Including groups in groups

Note that when you create a group you can indicate that the new group includes other groups. If you do so then the new group will "inherit" the permissions from included groups (but they won't be displayed) so you can extend a group by including it and adding some permissions.

You can have a hierarchy of groups where descendant groups always inherit their parents' permissions. Sites with a structure similar to

Anonymous -> Registered -> Paid -> VIP

Or something like that can use this feature to quickly define the group's permissions.

Assigning users to groups.

Create a group, for example test, and create a user, for example foo. Then from the user administration screen click `assign_groups` for the user. You will be able to assign groups to that particular user. A user can belong to as many groups as you want.

Assigning permissions to groups.

From the group administration screen click on assign_perms for a particular group and you will see a screen divided in two parts. The first one shows information about the group and assigned permissions while the second part can be used to manage permissions per category. We'll explain each part next.



The screenshot shows a web interface titled "Group Information". It contains a table with the following data:

Name:	Anonymous
Desc:	Public users not logged
Permissions:	

Below the table, there is a "Create level:" label followed by an empty text input field and a "create" button. Further down, there is a dropdown menu with "assign" selected, followed by the text "all permissions in level:", then another dropdown menu with "editors" selected, and finally an "update" button. At the bottom, there is a "Find" label, an empty text input field, a "find" button, and an "update" button.

In this section you can see information for the group that you selected as name, description and permissions assigned.

Then you can create a new permission level and you can if you want assign all the permissions in some level to the group. Or remove all the permissions in some level from this group. As you can see permissions are organized in levels. By default Tiki comes with four prearranged levels that you can modify as you want:

- Basic: permissions for anonymous users, basic site usage
- Registered: permissions for logged users
- Editor: Permissions to site editors can manipulate content.
- Admin: Permissions for admins only. Can be dangerous if missused

In the second part of the screen you can assign permissions and change levels.

[All] General Wiki File gals Comments Blogs Image gals Forums Comm Games Quizzes [Cms FAQs User Chat Content Templates Shoutbox Drawings HTML pages Trackers [Surveys Webmail Newsletters Messages DSN Directory Workflow Charts ExtWikis Live support Calendar]			
name	level	type	desc
<input type="checkbox"/> tiki_p_admin	admin	tiki	Administrator, can manage users groups and permissions and all the weblog features
<input type="checkbox"/> tiki_p_use_HTML	editors	tiki	Can use HTML in pages
<input type="checkbox"/> tiki_p_edit_templates	admin	tiki	Can edit site templates
<input type="checkbox"/> tiki_p_admin_dynamic	editors	tiki	Can admin the dynamic content system
<input type="checkbox"/> tiki_p_admin_banners	admin	tiki	Administrator, can admin banners
<input type="checkbox"/> tiki_p_admin_categories	editors	tiki	Can admin categories
<input type="checkbox"/> tiki_p_vote_poll	basic	tiki	Can vote polls
<input type="checkbox"/> tiki_p_edit_cookies	editors	tiki	Can admin cookies
<input type="checkbox"/> tiki_p_view_stats	basic	tiki	Can view site stats
<input type="checkbox"/> tiki_p_view_referer_stats	editors	tiki	Can view referer stats
<input type="checkbox"/> tiki_p_eph_admin	editors	tiki	Can admin ephemerides
<input type="checkbox"/> tiki_p_admin_mailin	admin	tiki	Can admin mail-in accounts
<input type="checkbox"/> tiki_p_edit_languages	editors	tiki	Can edit translations and create new languages
<input type="checkbox"/> tiki_p_admin_banning	admin	tiki	Can ban users or ips
<input type="checkbox"/> tiki_p_create_css	registered	tiki	Can create new css suffixed with - user

The top section is used to select a permission category, for example games, forums, faqs, etc. All can be used to see all the permissions at once (the screen will be VERY long). For each category for which permissions will be displayed the checkboxes indicate if the permission is assigned to the group or not. You can assign/remove permissions using the checkboxes; you can also change the level of any permission using the dropdown. In this way you can re-classify the permissions as you need and then easily assign all level-x permissions to a group whenever you want.

When a user belongs to more than one group the permissions are accumulated.

Permissions

Permissions are what groups CAN do. Note that permissions always ALLOW groups to do things; there are no restrictive permissions in Tiki because they can conflict if the user belongs to more than one group. The list of permissions that you can assign to groups are:

General permissions

tiki_p_admin

tiki_p_use_HTML

tiki_p_edit_templates

tiki_p_admin_dynamic

tiki_p_admin_banners

Administrator, can manage users groups and permissions and all the weblog features

Can use HTML in pages

Can edit site templates

Can admin the dynamic content system

Administrator, can admin banners

tiki_p_admin_categories

tiki_p_vote_poll

tiki_p_edit_cookies

tiki_p_view_stats

tiki_p_view_referer_stats

tiki_p_eph_admin

tiki_p_admin_mailin

tiki_p_edit_languages

tiki_p_admin_banning

tiki_p_create_css

Can admin categories

Can vote polls

Can admin cookies

Can view site stats

Can view referer stats

Can admin ephemerides

Can admin mail-in accounts

Can edit translations and create new languages

Can ban users or ips

Can create new css suffixed with -user

Wiki permissions

tiki_p_edit

tiki_p_view

tiki_p_remove

tiki_p_rollback

tiki_p_admin_wiki

tiki_p_wiki_attach_files

tiki_p_wiki_admin_attachments

tiki_p_wiki_view_attachments

tiki_p_upload_picture

Can edit pages

Can view page/pages

Can remove

Can rollback pages

Can admin the wiki

Can attach files to wiki pages

Can admin attachments to wiki pages

Can view wiki attachments and download

Can upload pictures to wiki pages

tiki_p_minor

tiki_p_rename

tiki_p_lock

tiki_p_edit_structures

tiki_p_edit_copyrights

Can save as minor edit

Can rename pages

Can lock pages

Can create and edit structures

Can edit copyright notices

File galleries^ permissions

tiki_p_admin_file_galleries

tiki_p_create_file_galleries

tiki_p_upload_files

tiki_p_download_files

Can admin file galleries

Can create file galleries

Can upload files

Can download files

tiki_p_view_file_gallery

tiki_p_batch_upload_files

Can view file galleries

Can upload zip files with files

Comment permissions

tiki_p_post_comments

Can post new comments

tiki_p_read_comments

Can read comments

tiki_p_remove_comments

Can delete comments

tiki_p_vote_comments

Can vote comments

tiki_p_edit_comments

Can edit all comments

Blog permissions

tiki_p_create_blogs	Can create a blog
tiki_p_blog_post	Can post to a blog
tiki_p_blog_admin	Can admin blogs
tiki_p_read_blog	Can read blogs

Image gallery permissions

tiki_p_admin_galleries

tiki_p_create_galleries

tiki_p_upload_images

tiki_p_view_image_gallery

tiki_p_batch_upload_images

Can admin Image Galleries

Can create image galleries

Can upload images

Can view image galleries

Can upload zip files with images

Forums permissions

tiki_p_admin_forum

Can admin forums

tiki_p_forum_post

Can post in forums

tiki_p_forum_post_topic

Can start threads in forums

tiki_p_forum_read	Can read forums
tiki_p_forum_vote	Can vote comments in forums
tiki_p_forums_report	Can report msgs to moderator
tiki_p_forum_attach	Can attach to forum posts
tiki_p_forum_autoapp	Auto approve forum posts

Communications permissions

tiki_p_send_pages
tiki_p_sendme_pages
tiki_p_admin_received_pages
tiki_p_send_articles

Can send pages to other sites

Can send pages to this site

Can admin received pages

Can send articles to other sites

tiki_p_sendme_articles

tiki_p_admin_received_articles

Can send articles to this site

Can admin received articles

Games permissions

tiki_p_play_games	Can play games
tiki_p_admin_games	Can admin games

Quiz permissions

tiki_p_admin_quizzes	Can admin quizzes
tiki_p_take_quiz	Can take quizzes
tiki_p_view_quiz_stats	Can view quiz stats
tiki_p_view_user_results	Can view user quiz results

Articles & Submissions permissions

tiki_p_edit_article

tiki_p_remove_article

tiki_p_read_article

tiki_p_submit_article

tiki_p_edit_submission

tiki_p_remove_submission

tiki_p_approve_submission

tiki_p_admin_cms

tiki_p_autoapprove_submission

Can edit articles

Can remove articles

Can read articles

Can submit articles

Can edit submissions

Can remove submissions

Can approve submissions

Can admin the cms

Submitted articles automatically approved

FAQ permissions

tiki_p_admin_faqs	Can admin faqs
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tiki_p_view_faqs	Can view faqs
------------------	---------------

tiki_p_suggest_faq	Can suggest faq questions
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User permissions

tiki_p_create_bookmarks

tiki_p_configure_modules

tiki_p_cache_bookmarks

tiki_p_usermenu

tiki_p_minical

tiki_p_userfiles

tiki_p_tasks

tiki_p_notepad

tiki_p_newsreader

Can create user bookmarks

Can configure modules

Can cache user bookmarks

Can create items in personal menu

Can use the mini event calendar

Can upload personal files

Can use tasks

Can use the notepad

Can use the newsreader

Chat permissions

tiki_p_admin_chat

tiki_p_chat

Administrator, can create channels remove channels etc

Can use the chat system

Content template permissions

tiki_p_edit_content_templates

tiki_p_use_content_templates

templates Can edit content templates

templates Can use content templates

Shout box permissions

tiki_p_view_shoutbox

tiki_p_admin_shoutbox

Can view shoutbox

Can admin shoutbox (Edit/remove msgs)

tiki_p_post_shoutbox

Can pot messages in shoutbox

Drawing permissions

tiki_p_admin_drawings	Can admin drawings
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tiki_p_edit_drawings	Can edit drawings
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HTML page permissions

tiki_p_view_html_pages	pages	Can view HTML pages
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tiki_p_edit_html_pages	pages	Can edit HTML pages
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Tracker permissions

tiki_p_modify_tracker_items

tiki_p_comment_tracker_items

tiki_p_create_tracker_items

tiki_p_admin_trackers

tiki_p_view_trackers

tiki_p_attach_trackers

Can change tracker items

Can insert comments for tracker items

Can create new items for trackers

Can admin trackers

Can view trackers

Can attach files to tracker items

Survey permissions

tiki_p_admin_surveys

Can admin surveys

tiki_p_take_survey

Can take surveys

tiki_p_view_survey_stats Can view survey stats

Webmail permissions

tiki_p_use_webmail Can use webmail

Newsletter permissions

tiki_p_admin_newsletters

tiki_p_subscribe_newsletters

tiki_p_subscribe_email

Can admin newsletters

Can subscribe to newsletters

Can subscribe any email to newsletters

User message permissions

tiki_p_messages

tiki_p_broadcast

tiki_p_broadcast_all

Can use the messaging system

Can broadcast messages to groups

Can broadcast messages to all user

DSNs

Permissions are created dynamically. See the Wiki [SQL plugin](#) for information

Directory permissions

tiki_p_admin_directory

tiki_p_view_directory

tiki_p_admin_directory_cats

tiki_p_admin_directory_sites

tiki_p_submit_link

tiki_p_autosubmit_link

tiki_p_validate_links

Can admin the directory

Can use the directory

Can admin directory categories

Can admin directory sites

Can submit sites to the directory

Submitted links are valid

Can validate submitted links

Galaxia Workflow

tiki_p_admin_workflow

Can admin workflow processes

tiki_p_abort_instance

tiki_p_use_workflow

tiki_p_exception_instance

tiki_p_send_instance

Can abort a process instance

Can execute workflow activities

Can declare an instance as exception

Can send instances after completion

Charts

tiki_p_admin_charts

tiki_p_view_chart

tiki_p_vote_chart

tiki_p_suggest_chart_item

tiki_p_autoval_chart_suggestio

Can admin charts

Can view charts

Can vote

charts Can suggest items

Autovalidate suggestions

ExtWikis

missing permissions here

Live Support

tiki_p_live_support_admin	Admin live support system
tiki_p_live_support	Can use live support system

Calendar

tiki_p_view_calendar

tiki_p_change_events

tiki_p_add_events

tiki_p_admin_calendar

Can browse the calendar

Can change events in the calendar

Can add events in the calendar

Can create/admin calendars

Permissions for individual users

What if you want to give a specific user some permissions? Just create an artificial group, assign the user to that group and give the group the permissions that you need.

Individual permissions

As we explained you can set up individual permissions for some Tiki objects. When assigning individual permissions the permissions you can assign are the same as you have in the global permissions screen. Once an object has individual permissions only the individual permissions apply to the object, and not the global permissions.

The following objects accept individual permissions:

- Wiki pages
- Image galleries
- File galleries
- Forums
- Weblogs
- Newsletters
- Surveys
- Quizzes
- Trackers